

**Criteria for the Awarding of Travel Grants
for the 23rd ICOM General Conference
10 – 17 August, 2013, Rio de Janeiro, Brazil
*for***

- **Board Members of National and International Committees**
- **Young members**
- **ICOM members**

In keeping with its inclusive approach reiterated in its Strategic Plan for the period 2011 - 2013, ICOM is committed to supporting the participation of Board members of National and International Committees, young members and other ICOM members, that are most in need. As such, ICOM will award travel grants for the 23rd Conference to be held from 10 to 17 August, 2013 in Rio de Janeiro (Brazil). Part of the funding for the travel grants is provided by the Organising Committee of ICOM Rio 2013 and the Getty Foundation.

The grants will provide assistance with economy-class airfares, accommodation for the duration of the conference, conference fees and visa costs. Insurance coverage, transportation on the ground, meals and other expenses related to members' participation in the conference will not covered by this grant under any circumstances.

In addition, ICOM Brazil, the Organising Committee of ICOM Rio 2013 and their partners are offering internships in Brazilian museums within the travel grants programme.

General criteria applicable to all candidates:

1. Candidates residing in countries belonging to categories 4, 3 and 2, as defined in the ICOM grid available at http://icom.museum/fileadmin/user_upload/pdf/Membership/categories_eng.pdf shall be given priority for travel grants.
2. To ensure equitable distribution of resources, candidates who have received grants during the past three years (2010, 2011 and 2012) will not be given priority in 2013.
3. Only candidates who have paid their membership dues for 2011, 2012 and 2013¹ may apply. New ICOM members who have only joined in 2012 may also apply if they have paid their dues for 2012 and 2013¹.

All applications must be accompanied by the following documents:

- A 500-word statement of the candidate's reasons for attending the General Conference and the benefits that they expect to derive from it,
- A Curriculum Vitae from the candidate indicating training, work experience, publications and current work responsibilities (one page maximum),
- A fully completed Application Form
(available at: <http://icomcommunity.icom.museum/en/content/travel-grants-2013>),

(1) To be checked at the date of notification.

- A 500-word letter of recommendation from his/her Committee Chair ²(International or National).
4. Grants will be awarded in order of priority, in accordance with the following criteria:
- The candidate's understanding of the benefits to be derived from attending the ICOM General Conference, as outlined in their application;
 - Representation from as many countries as possible – especially those belonging to categories 4, 3 and 2 of the grid defined by ICOM and available at: http://icom.museum/fileadmin/user_upload/pdf/Membership/categories_eng.pdf.
 - Any other sources of funding available that would facilitate the attendance of the Conference.
5. Each grantee will be required to submit a report to the ICOM Secretariat in the month following the General Conference, i.e. by 17 September, 2013, describing their experience and contribution to ICOM activities.

Criteria applicable for young members:

The National and International Committees are invited to support young ICOM members who wish to participate in International Committee meetings during the General Conference in Rio de Janeiro. Each National or International Committee may support the applications of four (4) young members, aged 35 years or under, by 31 December, 2012, fluent in both written and spoken English and currently employed full time in a museum. They must be individual members of ICOM and of an International Committee whose meeting they wish to attend.

The resources for this programme are limited. Candidates are reminded that they must comply with the eligibility criteria stated in this document.

Deadline for application: 4 February, 2013

[Applications received after the deadline will not be considered].

The decision will be communicated from 29 March, 2013 onwards.

Contact: Division of Administration and Finance
Grants Awards
International Council of Museums
UNESCO House, 1, rue Miollis, 75732 Paris Cedex 15, France.
Tel. (+33) (0)1 4734 0500 - Fax (+33) (0)1 4306 7862
Email: grants@icom.museum

(2) In the event that the Chairperson of a National Committee applies in his/her own name, a recommendation letter from the Board of his/her National Committee must be included in the application. The application may also include a recommendation letter from an International Committee or Regional Alliance.